

Design Review Request

Return by email to: Chasity McMorrow
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Colorado Springs, CO 80903
(719) 635-3200 (Office)
(719) 635-3244 (Fax)

Please submit one request for each outdoor improvement (e.g. patio, fence, fountain, patio cover, door screens, gutters, gates, sidewalks, any building exterior or action which effects the building exterior, landscaping, etc.)

Name:

Address:

Home Phone:

City/State/Zip: Work Phone:

Email:

(Describe the proposed improvement and attach a drawing showing the type of construction, dimensions, location on lot, materials to be used, etc. PROPOSED PLANS MAY NOT ALTER EXISTING DRAINAGE PATTERNS IN ANY WAY- do not draw them below.):

Planned Start Date:

Planned completion date:

I understand that I must receive approval before proceeding with my project. I understand that I must comply with all applicable Regional Building requirements and property easement requirements. I understand that my improvements must be completed per specifications or approval is withdrawn. I understand that I must maintain proper property slope and drainage patterns regardless of overall changes made. I understand approval is good for one year from the date of approval.

Action:

- Approved as submitted
- Approved subject to the following requirements:
- Disapproved for the following reasons:

Completion required by:

Signature: Date:

FOR OFFICE USE ONLY

Date Received MS
Crucial Date